

MEETING MINUTES

Committee Name: Trails Sub-Committee

Date: 7-25-17

Place: Brandon Township Offices

Time called to order: 3:04 p.m.

Members present: Kris Kordella, Terri Darnall, Kathy Thurman, Candy Hill, Jen Bickel, Paul Barber, and Dwight Woodbridge

Guests: Kristen Wiltfang

New Business:

1. Job Descriptions and Assignments – Job descriptions were reviewed. Kathy Thurman will be Chairman. Terri Darnall will be Vice-Chairman. Candy Hill will be Secretary. Dwight Woodbridge will be Project Manager. Jen Bickel will be Assistant Project Manager
2. Review of Parks and Recreation Master Plan – Copies of parts of the Parks and Recreation and the Township Master Plans pertaining to trails were distributed to the members.
3. Overview of Brandon Trail History – Kristen Wiltfang, Senior Planner from Oakland County presented an overview of what has transpired so far with Brandon Township trail planning. SEMCOG has traffic counts. There are STRAVA heat maps that show trail bikers and walkers. Kristen was able to answer many questions from the membership and public including:
 - a. Road right of way was defined. The road is 66 feet across, usually marked by utility poles.
 - b. Any improvements/modifications made by the land owner to the right of way will not be reimbursed.
 - c. Any land purchases outside of the road right of way will need to be negotiated by the township with the individual land owners and are not included in the cost estimates provided.
 - d. The grant will cover the initial building of the path. It can be discontinued/exhausted before the path is finished.

- e. Annual maintenance and other associated costs of the path will be the township's responsibility.
4. Question Gathering Process – All Questions will go to Dwight for compilation. Candy will be the point of contact for questions from the public.

Action Items:

1. Everyone is to send their questions to Dwight. Kathy will send questions from sub-committee applicants to Dwight. Candy will send questions from the public to Dwight. Her contact information will be put in the Citizen and on the website.

Items for Discussion at next Meeting:

1. The deadline for answering the county is in October. Brandon needs to have a Yes or No answer to whether or not the trail is going to go through the community. Determine what criteria will be used to answer this question and the method of gathering the data.
2. Organizing Questions – What can be answered now? What can be answered later?
3. Gathering Answers – Assigning job duties among members

Next Meeting Date: August 9, 2017 at 3:00 PM

Time meeting adjourned: 5:43 p.m.

Respectfully Submitted,

Kathy Thurman and Candy Hill